

How to Submit an Easement

Welcome to Citizen Access! Providing citizens, businesses, and visitors access to services online, 24 hours a day, 7 days a week.

1 Citizen Access

- Login into your existing account or Register for an Account
- New Users, once registered, check your email to activate your account

2 Apply for Request

- Click Easement Tab
- Click Submit an Easement
- Enter all required information

3 <https://citizenportal.meridiancity.org/CitizenAccess/Default.aspx>

Add Attachments

- Click Add
- Attached all required information for Request
- Click Continue
- Enter a description of each attachment
- Click Save
- Click Continue Application

4 Notification

- Once verified and approved you will receive an email from noreply@meridiancity.org
- You can find a copy of your recorded easement here: <https://weblink.meridiancity.org/WebLink/browse.aspx>


